

Indian Institute of Banking & Finance

Notice to Members

Notice for kind attention of the Members of the Institute for up-dation of E-Mail addresses for 93rd AGM of the Institute to be held on September 5, 2020 at 11:00 AM IST

Members may note, that in view of the continuing COVID-19 pandemic and the restrictions thereon, the Ministry of Corporate Affairs has vide Circular dated 8th April, 2020, 13th April, 2020 and 5th May, 2020 (“MCA Circulars”), permitted Companies to convene the AGM through VC/OAVM mode and issue the Notice for Annual General Meeting along with the Annual Report for the Financial Year 2019-20 by email to all members and other persons entitled, and whose e-mail addresses are registered with the Institute.

The 93rdAGM will be held on **September 5, 2020 at 11:00 AM IST** under the Companies Act, 2013 and MCA Circulars in **VC/OAVM mode only**. Members can attend and participate in the AGM through VC/OAVM facility ONLY, the details of which form a part of the AGM Notice and no provision has been made to attend and participate in the 93rd AGM of the Institute in person to ensure compliance with the MCA Circulars. Members attending the meeting through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The Institute shall be providing the facility for e-voting (remote and at AGM) for the voting members.

Please note, the 93rd AGM Notice and Annual Report will be sent to all members by electronic mode only. The same will also be available for the information and reference of members at the website of the Institute (www.iibf.org.in) and NSDL website (www.evoting.nsdl.com) for all members of the Institute.

Associate/Fellow/Institutional Members having voting rights are requested to provide their e-mail ID and mobile phone numbers (if already registered not required) as per the format given below for registration with the Institute at the following e-mail ID: sandeep@iibf.org.in to receive the Annual Report and e-voting and login details on or before Saturday, August 29, 2020 (5:00 PM IST).

No	Particulars	No	Particulars
1.	Membership Type	4.	E-Mail ID
2.	Membership Number/ Institution Code No	5.	Mobile Phone Number
3.	Full Name	6.	Self-attested copy of PAN Card

Ordinary Members of the Institute, entitled to receive Annual Reports are requested to login to the website of the Institute at www.iibf.org.in using their existing login credentials and update their E-Mail ID and Mobile No. **in the profile section**, if there is any change.

For further information on the above matter, Members may write to **Mr. Thomas George, Jt. Dir., Member Support Services, IIBF** at mem-services@iibf.org.in or contact at 9321537397

We urge all members to update their information at the earliest preferably 20th Aug. 2020 to receive the AGM Notice, Annual Report and e-voting credentials (as applicable).

For, Indian Institute of Banking & Finance

Place: Mumbai
Date: July 30, 2020

Dr J N Misra
Chief Executive Officer
DIN: 06807266